



C J CLARKE (Timber Merchants) LIMITED

WELCH WAY, WITNEY, OXFORDSHIRE. OX28 6JH

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E-MAIL: info@cjclarketimber.com WEBSITE: www.cjclarketimber.com

CREDIT ACCOUNT APPLICATION FORM

Full trading name:

Full trading address:.....

..... Postcode:

Telephone number: Mobile number:.....

Facsimile number:

E-Mail address:

VAT Registration number:

Company registration number:

How long have you been trading ?

What is the nature of your business ?

To process your application we need details of TWO companies who you currently purchase from whom we can approach for a trade reference:

Name: Name:

Address: Address:

.....

Telephone: Telephone:

Facsimile: Facsimile:

Are you the Sole Proprietor of this company ? Yes/No

Sole proprietors' full name:

Sole proprietors' date of birth:

Sole proprietors' private address:

Are you the director of this company ? Yes/No

Director 1 full name:

Director 1 date of birth:

Director 1 private address:

Please supply the following information for addition directors:

Director 2 full name:

Director 2 date of birth:

Director 2 private address:

(Continue at the end of this application if there are more than two directors).

.....

Is your company a partnership ? Yes/No

Partner 1 full name:

Partner 1 date of birth:

Partner 1 private address:

Partner 2 full name:

Partner 2 date of birth:

Partner 2 private address:

.....

Name and address of your bank:

.....

Bank account number: Bank sort code:

Monthly credit limited required:

Name of person responsible for paying your account on time:

Direct dial number (if applicable):

.....

Goods ordered in or made to order CANNOT be returned for credit.

We reserve the right to charge a handling fee on returned goods that are surplus to your requirements.

Our terms are strictly 30 days.

Our preferred method of payment is direct to our bank account, please use sort code 20-97-48 and account number 10255416. Please remember to email or fax your remittance.

We reserve the right to charge interest on overdue accounts and to withdraw your credit facilities without notice should your account become overdue.

By signing below you confirm to adhere to our terms, confirm that the information given is accurate and authorise C J Clarke (Timber Merchants) Limited to conduct a company credit check for this application.

Signature of Sole Proprietor:

Date:

Signature of director 1:

Date:

Signature of director 2 (if applicable):

Date:

Signature of partner 1:

Date:

Signature of partner 2:

Date:

Please send your application form together with a copy of your official letter headed paper to Bernadette Varney at the address on page one.

Your account will be available for use once you have received written confirmation from us.

*** * INCOMPLETE FORMS WILL BE RETURNED TO YOU * ***

OFFICE USE ONLY:

Check DC Credit check rec'd References checked Account opened Letter sent

Credit limit requested: Credit limit set:

Remarks:

.....

Authorised by: Date:
